

ST. TAMMANY PARISH LIBRARY

ADMINISTRATIVE OFFICE

1112 W 21ST AVE

COVINGTON, LA 70433

**FFE SPECIFICATIONS
FOR THE
ST. TAMMANY PARISH LIBRARIES
CAUSEWAY, OUTREACH & COVINGTON FACILITIES
BID # 24-02**

BID SET

MAY 21, 2024

Bids Due June 24, 2024

Received by 2:00 pm at

Administrative Office

1112 W 21st Ave.

Covington, LA 70433

Or by email

Rfp@stpl.us

Library Planning & Design

Denelle C Wrightson

denelle@denellewrightson.com

972-898-1277

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**INSTRUCTIONS TO BIDDERS
MATERIALS ONLY**

Each bidder shall carefully check all requirements herein set forth in the specifications and shall offer bids which fully comply with the requirements. Bids should plainly set forth all points, features, conditions and specifications, etc., wherein the bid offered **DOES NOT MEET** the specifications. **ALL EXCEPTIONS SHOULD BE FULLY DETAILED IN A LETTER WHICH SHOULD ACCOMPANY THE BID.**

ARTICLE 1 – BID SECURITY

NO BID SECURITY IS REQUIRED ON THIS FURNITURE PACKAGE

ARTICLE 2 - CONDITION OF ITEMS PURCHASED

Unless otherwise stated in the specifications, all purchases shall be new, unused products with full manufacturers warranty for warranty type items.

ARTICLE 3 - SIGNATURE AUTHORITY OF BIDDER

The person signing the bid must be:

1. A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or
2. An individual authorized to bind the vendor as reflected by an accompanying corporate resolution, certificate or affidavit; or

By signing the bid, the bidder certifies compliance with the above.

ARTICLE 4 – INSURANCE

PLEASE READ THE ATTACHED INSURANCE REQUIREMENTS CAREFULLY! All limits will be **REQUIRED** including but not limited to, **WAIVER OF SUBROGATION AND ADDITIONAL INSURED.** A copy of the certificate of insurance shall be furnished to St. Tammany Parish Library with ten (10) days of the notice of award.

ARTICLE 5 - POWER OF ATTORNEY

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

ARTICLE 6 - BRAND NAME/BROCHURES

Whenever manufacturer trade names, brand names, make or model numbers are specified, they are used only to denote the quality standard of the article desired, and set forth and convey to prospective vendors the general style, type, character, and quality of the article desired, and the words “or equal” shall be assumed to follow whether or not so stated.

Vendors must submit any “EQUALS” to be reviewed a minimum of 6 working days before pricing is due. The PRODUCT’S MAUNUFACTURER’S SPECIFICATIONS AND ILLUSTRATED BROCHURE(S) SHALL BE FURNISHED WITH THE APPROVAL REQUEST. THE SPECIFICATIONS AND BROCHURE(S) SUBMITTED MUST BE IDENTICAL TO THE MAKE AND MODEL OF THE ITEM(S) REQUESTED TO BE BID. In the event such specifications/brochure(s) are generic and cover more than the specific item(s) bid, all references to the item(s) being bid must be clearly marked so there is no question of the bidder’s intent.

ARTICLE 7 - TAXES

The St. Tammany Parish Library is exempt from state and local taxes.

This tax exemption status is for St. Tammany Parish Library and does not exempt the bidder from payment of taxes. The Contractor shall pay all federal, state and local taxes due or payable during the time of the Contract on materials, equipment, or labor to the proper authorities prior to the final acceptance of work. This amount shall be included in the bid price.

ARTICLE 8 - CANCELLATION OF CONTRACT

In the event of unsatisfactory services by the contractor or unforeseen or justifiable circumstances under this contract, the St. Tammany Parish Library will have the option to cancel the contract with thirty (30) days written notice to the contractor. In event of the termination of said contract, all obligations of either party under this contract shall cease.

ARTICLE 9 - PRINTED FORM(S) FOR BID

Bidders shall be required to submit their bid only on the bid form found in the bidding documents or any bid form modified by addenda. NOTE: Bids may be mailed, delivered or emailed to the St. Tammany Parish Library Administration Office 1112 W. 21st Ave. by 2:00 Pm on June 24th. EMAIL rfp@stpl.us

The bid form(s) invite bids on definite plans and specifications. Only the amounts and information called for on the bid form furnished will be considered as the bid. Each bidder shall bid upon the work exactly as specified and as provided in the bid.

Bids should be clearly and legibly filled out in ink or typewritten and must contain the signature or facsimile thereof of the bidder or an authorized representative. St. Tammany Parish Library shall have the right to reject any bid in the event that it is unable to reasonably determine the information and quotations supplied therein by the bidder as a result of the manner and or method by which said bidder has completed the bid form.

ARTICLE 10 - CLARIFICATIONS

Requests for clarifications or substitutions need to be submitted no later than June 12, 2024. The responses will be posted no later than end of the day on June 17th 2024.

ARTICLE 11 - ERASURES

Bidders should avoid making erasures, delineations, and other corrections on bids, since such may make it difficult for St. Tammany Parish Library to ascertain the information contained in the bid. In the event that a bidder must make such corrections to said bid, the corrections should be made in such a manner that the information contained on the bid form can be fairly and reasonably discerned and ascertained by St. Tammany Parish Library. St. Tammany Parish Library shall have the right to reject any bid in the event that it is unable to reasonably determine the information and quotations supplied by the bidder therein.

ARTICLE 12 - PRICES

St. Tammany Parish Library reserves the right not to accept this bid/quote, and purchase from the State Contract, any product, good, or service, if the price of the product, good, or service called for in the specification, is lower on the State Contract.

Prices are to include the performance of all labor services, insurance and bonds, the furnishing of all materials, plant, equipment, tools, delivery charges, and any and all other costs necessary or proper for the completion of the work except as otherwise expressly provided in the specifications or bid documents.

When called for, prices shall be shown in both words and figures, and in the event of a discrepancy between the prices quoted in words and figures the price(s) in words shall control. In case of a conflict between unit prices and the extended total price, the unit price shall govern.

St. Tammany Parish Library reserves the right to reject any bid in the event that discrepancies in the price quoted therein prevent St. Tammany Parish Library from making a fair determination of the quoted prices.

ARTICLE 13 - WITHDRAWAL OF BID

A bid containing patently obvious unintentional, and substantial mechanical, clerical, or mathematical errors, or errors of unintentional omission of a substantial quantity of work, labor, material, or services made directly in the compilation of the bid, may be withdrawn by the contractor if clear and convincing sworn, written evidence of such errors is furnished to St. Tammany Parish Library within forty-eight hours of the bid opening excluding Saturdays,

Sundays, and legal holidays. Such errors must be clearly shown by objective evidence drawn from inspection of the original work papers, documents, or materials used in the preparation of the bid sought to be withdrawn. If St. Tammany Parish Library determines that the error is a patently obvious mechanical, clerical, or mathematical error, or unintentional omission of a substantial quantity of work, labor, material, or services, as opposed to a judgment error, and that the bid was submitted in good faith it shall accept the withdrawal and return the bid security to the contractor.

A contractor who attempts to withdraw a bid under the provisions of this Section shall not be allowed to resubmit a bid on the project. If the bid withdrawn is the lowest bid, the next lowest bid may be accepted. If all bids are rejected no withdrawal of the bid, which would result in the award of the contract on another bid of same bidder, his partner, or to a corporation or business venture owned by or in which he has an interest shall be permitted. No bidder who is permitted to withdraw a bid shall supply any material or labor to, or perform any subcontract work agreement for, any person to whom a contract or subcontract, is awarded in the performance of the contract for which the withdrawn bid was submitted.

ARTICLE 14 - SUBMISSION AND OPENING OF BIDS

BIDS - All bids shall be enclosed in a sealed envelope which will be marked with the name of the bid being submitted by and clearly marked with the BID # 24-02.

BIDs will be received until the stated date and time. The timely delivery of the bid solely rests with the bidder, and late arriving bids will not be considered.

ARTICLE 15- QUANTITIES

Quantities listed are approximations only, and St. Tammany Parish Library will not guarantee said quantities. All orders will be on an "as needed" basis, except as specifically stated in the specifications.

ARTICLE 16 - OPTION TO RENEW

At the option of St. Tammany Parish Library, and the acceptance by the contractor, this contract may be extended at the same prices and terms for one (1) additional year.

ARTICLE 17 - BUDGETED FUNDS

Notwithstanding anything to the contrary in the Agreement, the parties agree that the maximum amount payable under the Agreement shall be that which is the amount budgeted by St. Tammany Parish Library for said project. In the event the total amount of the contract is increased by reason of additional quantities or any other reason, so as to exceed the amount budgeted, the parties agree that St. Tammany Parish Library shall not be liable for the amount of such increase until and unless said budget is amended as provided for St. Tammany Parish Library to allow for such an increased amount.

ARTICLE 18 - DEFENSE AND INDEMNITY

The Contractor agrees and obligates itself to defend, indemnify, and hold forever harmless, its employees, St. Tammany Parish Library agents, representatives, officers, directors, elected and appointed officials, and any and all other persons for whom they may be deemed liable and or answerable to the extent permitted by law, for and against any and all claims, demands, causes of action, rights of action, suits, judgments, or executions which may be asserted by any persons or parties arising out of or resulting from any act of or omission of the contractor, its employees, agents representatives, and servants pursuant to the authority granted to it under the terms of this agreement, including any and all claims arising from the sole negligence, liability, and or fault of contractor, and or the joint and or concurrent negligence, liability, and or fault of the contractor with any other persons or parties whomsoever.

Notwithstanding the aforesaid, nothing contained herein shall be deemed to limit the obligations of any insurance company providing coverage in accordance with the terms of this Agreement to defend, indemnify, and hold harmless, St. Tammany Parish Library agents, its employees, persons or parties whomsoever to the full extent of their insurance contract and or as required by law.

ARTICLE 19 - CONTRACTORS UNDERSTANDING

It is understood that the contract is solely between the St. Tammany Parish Library and the contracting agency and at all times, the contracting agency shall operate and deemed to be an independent contractor. At all times, persons provided by the contracting agency to St. Tammany Parish Library pursuant to the terms of this contract shall be deemed to be employees of the contracting agency, and shall not be considered to be employees of St. Tammany Parish Library.

ARTICLE 20 - DRUG AND ALCOHOL POLICY

The Contractor is hereby further notified that for reasonable cause of suspicion, he or his employee(s) are subject to drug testing while engaged in business on St. Tammany Parish Library.

ARTICLE 21 - TITLE; RISK OF LOSS

Title to product/s passes from successful vendor to St. Tammany Parish Library upon satisfactory delivery of merchandise to St. Tammany Parish Library designated facility. Any damages or loss which occurs during shipping shall be the responsibility of the vendor.

ARTICLE 22 - PARTS

The Contractor agrees to provide those parts described in the bid documents to St. Tammany Parish Library, on an as needed basis, for a period of one (1) year from the date the contract is executed or date the purchase order is issued.

ARTICLE 23 - AWARD

The St. Tammany Parish Library shall make the award on a SCHEDULE BY SCHEDULE BASIS BY MANUFACTURER, to the low responsible vendor who has bid according to the specifications or any addenda thereof.

If this bid has alternates included it will be awarded on the basis of the sum of the base bid and any alternates, if alternates are accepted, to the low responsible vendor who has bid according to the specifications or modifications thereof. Alternates, if accepted, shall be accepted in the order in which they are listed on the Bid Form. However,

St. Tammany Parish Library reserves the right to accept alternates in any order which does not affect determination of the low Bidder.

ARTICLE 24 – SMOKE FREE WORKPLACE

St. Tammany Parish Library is a smoke-free environment and, as such, prohibits smoking in all facilities for events including, (but not limited to), conferences, meetings, seminars, etc. Please abide by this policy when in our facilities.

SPECIAL CONDITIONS

Definitions:

1. The OWNER shall be defined as St. Tammany Parish Library.
2. The JOB SITE shall be defined as: St. Tammany Parish Library Locations

Warranty: Article 2 – Clarification:

Contractor warrants that all materials provided pursuant to this Contract shall be new unless otherwise indicated and all work shall be performed in a good and workmanlike manner.

All work herein specified and/or indicated on the plans shall be warranted and guaranteed against defects in construction, including faulty workmanship and defective materials, for a period of not less than one (1) calendar year from the date of final acceptance of the work **or for such longer periods as may be set forth in the specifications.** The contractor shall, within a reasonable time after receipt of written notice thereof, repair and/or replace any damaged or failed portions of the work which may develop during said one year period, and damage to other work caused by such damages or failures, at his own expense and without cost to the Owner.

INSURANCE -ARTICLE 5 - INSTRUCTIONS TO BIDDERS

The successful bidder of each group will be required to furnish insurance certificates that meet the minimum requirements of the attached **“CONTRACTOR’S CERTIFICATE OF INSURANCE”**.

The insurance requirements are: Item I – Standard Workers Compensation with Statutory limits and Employer’s Liability of \$1,000,000, Item II – General Liability with minimum coverage of \$1,000,000, Item III – Commercial Automobile Liability with minimum coverage of \$1,000,000, Items V & VII (worded exactly as stated on the attached **“CONTRACTOR’S CERTIFICATE OF INSURANCE”**, all for approval of St. Tammany Parish Library.

Delivery:

The bid form also requires that bidders insert the number of days they are able to execute from Issuance of Purchase Order to final delivery & installation. This number will indicate the number of calendar days to complete the full order, manufacture, delivery and installation. As noted in the **Instructions to Bidders - Article 11 – Delivery** “Failure to insert delivery days when called for on the form may be cause for rejection of said bid.”

The successful bidder(s) awarded a group will be required to meet the stated delivery date listed on the PO and perform the following procedures to ensure all-appropriate persons are aware and available to coordinate a successful delivery. The successful bidder(s) shall notify this person of the items being delivered and the **exact** delivery date the items will be on site and ready to be put into place. A follow up phone call **(2) two days prior** to agreed upon delivery coordination will also be required to ensure all is in order. Failure to meet these requirements or the number of delivery days listed on your bid form may result in liquidated damages.

Project Delays:

If the recarpeting at Causeway Library is delayed, the successful bidder(s) will be notified a minimum of 30 days prior to the scheduled installation date. The successful bidder will be responsible for any costs associated with the delivery if the delay is 30 days or less from the date listed on the PO.

SECTION 01095 – REFERENCE STANDARDS AND DEFINITIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

Drawings, specification and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to work of this section. It is the responsibility of the Contractor and all subcontractors to locate information pertaining to the required items of work specified or indicated elsewhere in the Contract Documents.

1.2 DEFINITIONS

General: Basic contract definitions are included in the Conditions of the Contract.

“Indicated”: The term “indicated” refers to graphic representations, notes or schedules on the Drawings, or other paragraphs or Schedules in the Specifications, and similar requirements in the Contract Documents. Terms such as “shown,” “noted,” “scheduled,” and “specified” are used to help the reader locate the reference. Location is not limited.

“Directed”: Terms such as “directed,” “requested,” “authorized,” “selected,” “approved,” “required,” and “permitted” mean directed by the Architect, requested by the Architect and similar phrases.

“Approved”: The term “approved,” when used in conjunction with the Architect’s, action on the Contractor’s, submittals, applications, and requests, is limited to the Architect’s, duties and responsibilities as stated in the Conditions of the Contract.

“Regulations”: The term “regulations” includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the Work.

“Furnish”: The term “furnish” means supply and deliver to the Project Site, ready for unloading, unpacking, assembly, installation, and similar operations.

“Install”: The term “install” describes operations at the Project Site including the actual unloading, unpacking, assembly, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, removing all packing materials from the site, and similar operations.

“Provide”: The term “provide” means to furnish and install, complete and ready for the intended use.

“Installer”: An installer is the Contractor or another entity engaged by the Contractor, either as an employee, subcontractor, or other contractor of lower tier, to perform a particular construction activity, including installation, erection, application, or similar operations. Installers are required to be experienced in the operations they are engaged to perform.

Trades: Using terms such as “carpentry” does not imply that certain construction activities must be performed by an accredited or unionized individuals of a corresponding generic name, such as “carpenter.” It also does not imply that requirements specified apply exclusively to tradespersons of the

corresponding generic name.

“Project Site” is the space available to the Contractor for performing construction activities, either exclusively or in conjunction, with others performing other work as part of the Project. The extent of the Project Site is shown on the Drawings and may or may not be identical with the description of the land on which the Project is to be built.

INDUSTRY STANDARDS

Applicability of Standards: Except where the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly to the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

Publication Dates: Comply with the standards in effect as of the date of the Contract Documents.

Conflicting Requirements: Where the compliance with 2 or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer to the Architect before proceeding for a decision on requirements that are different but apparently equal, and where it is uncertain which requirement is the most stringent.

1. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum acceptable. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of the requirements. Refer uncertainties to the Architect for a decision before proceeding.

Copies of Standards: Each entity engaged in construction on the Project is required to be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, the Contractor shall obtain copies directly from the publication source

GOVERNING REGULATIONS AND AUTHORITIES

The Architect has contacted authorities having jurisdiction where necessary to obtain information to prepare the Contract Documents. Contract authorities having jurisdiction directly for information and decisions regarding on the Work.

SUBMITTALS

Permits, Licenses, and Certificates: For the Owner’s records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgements, correspondence, records, and similar documents, established in conjunction with compliance with standards and regulations bearing upon performance of the Work.

PART 2 - PRODUCTS (Not applicable).

PART 3 - EXECUTION (Not applicable).

END OF SECTION 01095

SECTION 01100 - SUMMARY OF WORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings, specifications and general provisions of Contract, including General and Supplementary Conditions And Division 1 Specification sections, apply to work of this section. It is the responsibility of the Contractor and all subcontractors to locate information pertaining to required items of work specified or indicated elsewhere in the Contract Documents.

1.2 PROJECT DESCRIPTION

- A. The Project consists of the new shelving, furniture, furnishings, and equipment for the Causeway Library, Outreach Facility & the Covington Library as shown on the Contract Documents prepared by Denelle Wrightson Library Planning & Design, dated May 2024
- B. The estimated Causeway Library installation is Late August/Early September 2024
The estimated Outreach Facility is as soon as FFE is ready to install. Space is ready now.
The estimated Covington Library installation is as soon as FFE is ready to Install. Space will be ready soon.

PART 2 - PRODUCTS (Not applicable).

PART 3 - EXECUTION (Not applicable).

END OF SECTION 01100

SECTION 01330 - SUBMITTALS

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings, specifications and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to work of this Section. It is the responsibility of the Contractor and all subcontractors to locate information pertaining to required items of work specified or indicated elsewhere in the Contract Documents.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for submittals required for performance of the Work, including REQUIRED SUBMITTALS;
 - 1. Shop Drawings – Steel Shelving & Architectural Woodwork only
 - 2. Product Data – for substitutions only
 - 3. Samples of finish substitutions only

1.3 SUBMITTAL PROCEDURES

- A. Coordination: Coordinate preparation and processing of submittals with performance of installation activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals and related activities that require sequential activity.
 - 2. Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
 - a. The Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
 - 3. Processing: Allow sufficient review time so that installation will not be delayed as a result of the time required to process submittals, including time for resubmittals.
 - a. Allow ONE week for initial review. Allow additional time if processing must be delayed to permit coordination with subsequent submittals. The Architect will promptly advise the Contractor when a submittal being processed must be delayed for coordination.
 - b. If an intermediate submittal is necessary, process the same as the initial submittal.
 - c. Allow ONE weeks for reprocessing each submittal.
 - d. No extension of Contract Time will be authorized because of failure to transmit submittals to the Architect sufficiently in advance of the Work to permit

processing.

1.4 SHOP DRAWINGS

- A. Submit newly prepared information, drawing to accurate scale. Highlight, encircle, or otherwise indicate deviations from the Contract documents. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings. Standard information prepared without specific reference to the Project is not considered Shop Drawings.
- B. Shop Drawings include fabrication drawings. Include the following information:
 - 1. Dimensions
 - 2. Identification of products and materials included.
 - 3. Compliance with specified standards.
 - 4. Notation of coordination requirements.
 - a. Submittals: Submit one PDF.
 - 5. Do not use the Shop Drawings without an appropriate final approval notation.

1.5 PRODUCT DATA

- A. Collect Product Data into a single submittal for each element of Furniture. Product Data includes printed information such as manufacturer's catalog cuts, standard color charts.
 - 1. Mark each copy to show applicable choices and options. Where printed Product Data includes information on several products, some of which are not required, mark copies to indicate the applicable information.
 - 2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.
 - 3. Submittals: Submit 1 PDF. The Architect will retain one, and will return one copy.

PART 2 - PRODUCTS (Not applicable).

PART 3 - EXECUTION (Not applicable).

END OF SECTION 01330

STEEL SHELVING

SECTION 11 51 23 – METAL SHELVING

1 PART 1 – GENERAL

1.1 METAL LIBRARY SHELVING-

1.2 RELATED DOCUMENTS

- A. Drawings, specifications, and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to work of this section. It is the responsibility of the Contractor and all subcontractors to locate information pertaining to required items of work specified or indicated elsewhere in the Contract Documents.

1.3 FABRICATION - STEEL SHELVING

- A. The specified steel shelving system is a **cantilevered, modular style** of shelving, with each unit having a welded frame or designer series assembly. Welded frames every other unit or starter adder combinations will not be considered. Sway bracing is not acceptable.
- B. The frames are one- piece welded frames of 16- gauge steel. Neoprene adjustable floor guides to be provided. All components (except frames) to be of 18- gauge steel.
NOTE: All single-faced units must be anchored with wall tie.
- C. All shelving units in this bid shall receive a closed base shelf.
- D. This specification covers all delivery and installation of steel library shelving of bracket type. Heights, depths, and accessories shall be as indicated on the plans and/or schedule of equipment.

1.4 STEEL STACKS

- A. The following are approved manufacturers. Product bid must meet project specifications and match existing shelving as closely as possible.
 - 1. Estey- Cantilever Library Shelving (Welded Frame) & Designer Series as indicated
Factory: (800) 251-8184
Local Rep: Library Interiors Inc
- B. All steel elements shall have epoxy powder coat finish. Color: Equal to Estey Arctic White.

1.5 PERFORMANCE- STEEL SHELVING

- A. Performance Standards for Single- Tier Steel Bracket Shelving
These specifications are based on the 1990 Library Technology Reports Standard which establishes minimum performance requirements for the steel shelving generally known as bracket freestanding book stacks, consisting of two upright support columns per modular

section with adjustable shelves cantilever- hung on bracket on both sides of the uprights. The standard specifies the minimum performance characteristics for such shelving for book collections in public academic, and research libraries in the United States. Such shelving conforms to two criteria:

1. Shelves are of formed sheet metal furniture stock, of uniform lengths and widths, with cantilever- hung brackets that secure the shelves to the uprights.
2. Shelves are easily adjustable up and down, in one- inch increments, without tools.

B. Submittals

1. Submit Shop Drawings showing layout, product data, canopy and end panel details elevations and dimensioned plans, etc. Product data including materials, finishes, construction and installation instructions, and verifying that product meets requirements specified. Include manufacturer's recommendations for maintenance and cleaning.
2. Time Table: Each bidder must state in the form of a bid submittal, the time it will take them to perform the work if contract awarded to their firm. The time period must be stated from time of award to delivery of product. The number of working days required for installation must also be provided.

C. Compliance with Specifications

1. It is imperative that the Owner receives the finest possible quality. As a result, we consider these performance requirements to be a minimum. All bidders must comply so that we are assured that all bids are on the exact same basis.
2. Any bidder found to be in default of any of these requirements shall be deemed to be non-responsive to the specifications. An award will not be made to a non-responsive bid.

1.6 PRODUCT DELIVERIES, STORAGE AND HANDLING

- A. Protect shelving components during transit, storage and handling to prevent damage, soiling and deterioration. Comply with requirements of referenced standards, as well as with manufacturer's instructions.

1.7 PROJECT CONDITIONS

- A. Conditioning: Do not deliver or install library shelving until conditions for temperature and relative humidity have been stabilized and will be maintained in storage and installation areas to comply with the manufacturer's requirements.

1.8 WARRANTY

- A. General: Warranties shall be in addition to, and not a limitation of, other rights the Owner may have under the Contract Documents.
- B. Library Shelving Manufacturer's Warranty: Submit a written warranty, executed by the Contractor, Installer and Manufacturer, agreeing to repair or replace units which fail in materials or workmanship within the specified warranty period. Failures include, but are not necessarily limited to structural failures including excessive deflection, faulty operation, and deterioration of metals, metal finishes and other materials beyond normal wearing, or otherwise failing to conform to tolerance limitations of industry quality standards.

- C. Warranty shall also include reinstallation, which may be required due to repair or replacement of defective product where defect was not apparent prior to original installation.
- D. Warranty shall be in effect for five (5) years after date of Substantial Completion.

PART 2- PRODUCTS

2.1 SCHEDULE OF EQUIPMENT – SHELVING

A. Welded Frame

1. Upright columns of welded frame shall be formed of not less than 16- gauge steel into channel shaped with not less than 1/2", stiffening flanges measuring 2" in the web and 1 1/4" at front and rear. Uprights are to be slotted with a series of 3/16" x 5/8" slots spaced 1" on centers. Every sixth slot shall be shaped differently to ease visual leveling of shelves.
2. Bottom spreader of welded frame shall be formed of 16- gauge steel channel shaped measuring at least 1" x 1 3/4" in cross section and be equipped with two adjustable levelers to provide protection to floor surface and to prevent the stack units from "walking". The outer end will receive pre- drilled weld nuts to receive floor levelers.
3. Top spreader of welded frame will consist of 16- gauge tubular steel shape measuring at least 1" x 2 1/2" in cross section. Top spreader to be welded to uprights at concealed locations.

B. Closed Base Shelf

1. Base shelves shall be one- piece construction formed of not less than 8- gauge steel designed to fit around the welded frame uprights and snap into the base brackets without the need for fasteners. Front height of base shelf shall be 3" and sides shall have stiffening flanges.

C. Base Bracket

1. Base brackets shall be one- piece construction and shall fit snugly around the welded frame uprights. Brackets shall be formed of 16- gauge steel and shall have a flange that rests on the floor. Bracket shall provide a positive leveling capability. Top and front edge of bracket shall be flanged outward 1/4" and profile of base bracket shall be sloped 15 degrees to match the shelf end brackets. Base bracket shall have an impression with a hole in it for attaching adjoining base bracket fasteners contained within the impression.

D. Shelf End Brackets

1. Shelf end brackets shall be formed of 16- gauge steel with a 15 degree sloped front edge.

Top, bottom and front edge shall be flanged outward 1/4". Rear edge shall have two crimped hooks at top and a positioning tab at the bottom for engaging into frame slots. Two grips are to be provided for engaging side flanges of shelves. Bracket shall extend at least 6" and have an impression to prevent brackets from overlapping.

2. Single- sided shelf- brackets shall be free from unnecessary embossments and adornments and shall have no holes or perforations, which shall preclude exposing the brackets as a finished product.

E. Adjustable Shelf with Back Edge

1. All shelves shall be capable of supporting book loads of 50 pounds per square foot without deflection in excess of 3/16". All shelf dimensions are nominal and not actual, formed of 18- gauge steel. Front and rear edges of shelf shall be box formed 3/4" high, capable of receiving wire book supports and snap- on label holders. Sides of shelf to be flanged downward to allow locking into end bracket grips. Each shelf shall measure at least 35 3/8" clear between end brackets.
2. The backstop 2" upturn shall be continuous without any cut- outs at either end.
3. All standard shelves shall be equipped with book supports as specified below.

F. Adjustable Flat Shelf

1. All shelves shall be capable of supporting book loads of 50 pounds per square foot without deflection in excess of 3/16". All shelf dimensions are nominal and not actual, formed of 18- gauge steel. Front and rear edges of shelf shall be box formed 3/4" high, capable of receiving wire book supports and snap- on label holders. Sides of shelf to be flanged downward to allow locking into end bracket grips. Each shelf shall measure at least 35 3/8" clear between end brackets.
2. All standard shelves shall be equipped with book supports as specified below.

G. Newspaper Shelf- 36" x 14"

1. Hinged newspaper shelf similar to periodical shelf with hinged acrylic cover in 2 pieces.

H. AV shelf – 36" x7"d

1. Designer series slightly sloped AV shelf with slots similar to the existing cantilevered AV shelves

I. Findable Book Support

1. To be 9" height with cork bottom unless specified differently.

J. Wall Fastening

1. Appropriate hardware for attaching the single- face shelving to walls, to provide absolutely stable configuration when fully loaded, is to be supplied and installed.

K. Canopy Tops

1. Provide brackets for the attachment of the custom plastic laminate canopy tops and

brackets for canopy tops specified in the Architectural woodwork section.

2. To be formed of #19 gauge steel with 1" front edge and supported by #16 gauge brackets, which engage in the slots of the uprights.

- a. Finish: Steel canopy tops to match steel shelving.

L. End Panel- By Others

1. Shelving manufacturer shall provide any and all necessary brackets for the custom end panels to be installed by others.

M. End Panels – Metal

1. Shelving Manufacturer shall provide steel end panels to match new steel shelving where installed on new shelving.
2. Steel end panels for existing metal shelving shall be as specified.

N. Finishes

1. Painting Process: All parts shall be prepared for coating by passing through a seven stage wash and pretreatment process to include the following: cleaning, rinsing, iron phosphate, three rinses and final sealer. Parts must then pass through a fry off oven before coating. Coating will be achieved by and electrostatic process using a high- grade epoxy power. Parts are then baked at 375 degrees for twenty minutes. Minimum thickness of the final finish must be at least 2.0 mils.
2. Color for all painted metal, including base, uprights, etc., unless otherwise noted in the itemized equipment list and except end panels, shall be as specified.
3. Contractor shall provide two (2) quarts of brush type lacquer for Owner's touch- up purposes for each color paint used on this project.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine library shelving prior to installation for defects and damage. Do not proceed with installation until unsatisfactory conditions have been rectified.
- B. Manufacturer's Instructions: Install library shelving to comply with manufacturer's instructions. All shelving shall be carefully installed and leveled to the floor and/or walls at the most inconspicuous locations by factory – trained specialists.
- C. Factory-Finish Shelving: Restore finish before and after installation, if fitting or machining is required at the job site.

3.2 ADJUSTING AND PROTECTION

- A. Operation: Adjust operable components, which do not function properly.
- B. Finish: Refinish library shelving damaged during installation.
- C. Protect library shelving as recommended by manufacturer to ensure components will be without damage at time of Substantial Completion.

- D. Remove all packing and shipping materials from the site. Deliver all excess shelving materials to the Library.
- E. Clean shelving and area of shelving installation. Metal shelving should be free of all dust, dirt, and smudges.

END OF SECTION 11 51 23 – METAL LIBRARY SHELVING

Steel Shelving		Causeway Library - St. Tammany Parish Library	
SS1266	Single Faced 66" Shelving		
Manufacturer:	Estey		
Model:	Metal Shelving		
Finish:	Champagne/Putty		
Dimensions:	66"h -		
Approved Equal:			
Specification:	New 66" H Shelving with 4 - 10"d Shelves w/back edge and 1 sloping base shelf with back. Provide all brackets and attachments for end panels etc. Provide metal canopy tops for 2 sections. Provide One metal end panel - EP1		
Children		Quantity:	2
Total Items:			2
End of Metal Shelving Specifications - Causeway Library			

ARCHITECTURAL WOODWORK

PART 1- GENERAL

1.1 ARCHITECTURAL WOODWORK

1.2 RELATED DOCUMENTS

A. Drawings, specifications and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to work of this section. It is the responsibility of the Contractor and all subcontractors to locate information pertaining to required items of work specified or indicated elsewhere in the Contract Documents

1.3 SUMMARY

A. This Section includes the following:

1. Laminate end panels for manufactured metal shelving.
2. Laminate Canopy tops for manufactured metal shelving.
3. Wood/Laminate Custom Service Desks.

1.4 DEFINITIONS

A. Interior architectural woodwork includes wood furring, blocking, shims, and hanging strips for installing woodwork items, unless concealed within other construction before woodwork installation.

1.5 REFERENCES

A. Architectural Woodwork Institute AWI Quality Standards, current edition.

1.6 SUBMITTALS

A. Product Data: For hardboard, medium density fiberboard, particleboard, plywood, high pressure decorative laminate, adhesive for bonding plastic laminate, thermoset decorative overlay, solid surfacing material, cabinet hardware and accessories, and finishing materials and processes. Submit under Provisions of Section 01300.

1. Include data for fire retardant treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements.

B. Shop Drawings: Show location of each item, dimensioned plans and elevations, Large scale details, attachment devices, materials profiles assembly methods, joint details, fastenings methods, accessories, hardware and schedule of finishes.

1. Show details full size.
2. Show locations and sizes of furring, blocking, and hanging strips, including concealed blocking and reinforcement specified in other Sections.

C. Samples for Verification: For the following:

1. Veneer leaves representative of and selected from flitches to be used for transparent finished woodwork.
2. Plastic laminate clad panel products, 8 by 10 inches (200 by 250 mm), for each type, color, pattern, and surface finish, with separate samples of unfaced panel product used for core.
3. Metal Laminate – clad panel products, 8 by 10 inches (200 by 250 mm), for each type, color, pattern, and surface finish, with separate samples of unfaced panel product used for core.

D. Product Certificates: Signed by manufacturers of woodwork certifying that products furnished comply with AWI requirements.

E. Qualification Data: For firms and persons specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.

1.7 QUALITY ASSURANCE

A. Installer Qualifications: An experienced installer who has completed architectural woodwork similar in material, design, and extent to that indicated for this Project and whose work has resulted in construction with a record of successful in service performance.

B. Fabricator Qualifications: A firm experienced in producing architectural woodwork similar to that indicated for this Project and with a record of successful in service performance, as well as sufficient production capacity to produce required units. Woodwork manufacturers shall be certified by the AWI Quality Certification Program as competent to perform the work specified.

D. Quality Standard: Unless otherwise indicated, comply with AWI's "Architectural Woodwork Quality Standards" for premium quality grade of interior architectural woodwork, construction, finishes, and other requirements.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Do not deliver woodwork until painting and similar operations that could damage woodwork have been completed in installation areas. If woodwork must be stored in other than installation areas, store only in areas where environmental conditions comply with requirements specified in "Project Conditions" Article.

1.9 PROJECT CONDITIONS

A. Environmental Limitations: Do not deliver or install woodwork until building is enclosed, wet work is complete, and HVAC system is operating and maintaining temperature and relative humidity at occupancy levels during the remainder of the construction period.

B. Field Measurements: Where woodwork is indicated to fit to other construction and/or furniture, verify dimensions of other construction and/or furniture by field measurements before fabrication and indicate measurements on Shop Drawings. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

1. Locate concealed connections that support woodwork by field measurements before fabrication and indicate measurements on Shop Drawings.

1.10 COORDINATION

A. Coordinate sizes and locations of connections, and other related units of Work specified in other Sections to ensure that interior architectural woodwork can be supported and installed as indicated.

PART 2 – PRODUCTS

2.1 MATERIALS

A. General: Provide materials that comply with requirements of the AWI quality standard for each type of woodwork and quality grade specified, unless otherwise indicated.

B. Wood Species and Cut for Transparent Finish:

1. Designation: Wood veneer and matching hardwood

- a. Finish: Refer to specifications/drawings

C. Resin Panel:

1. Thickness: 5/8" **or as needed for stability**

D. High Pressure Decorative Laminate: NEMA LD 3, grades as indicated, or if not indicated, as required by woodwork quality standard.

E. Solid Surfacing

2. Thickness: 3/4" on continuous substrate.

F. Adhesive for Bonding Plastic Laminate: Unpigmented contact cement.

2.2 HARDWARE AND ACCESSORIES

A. General: Provide hardware and accessory materials associated with architectural woodwork.

B. Hardware Standards: Comply with BHMA A156.9 for items indicated by referencing BHMA numbers or items referenced to this standard.

C. Grommet:

1. Manufacturer: Doug Mockett (800)523-1269
2. Description: RG Series, (RG3—90 include liner and cap cover)
3. Size: 4" x 2" Rectangle to run parallel lengthwise with edge of desk
4. Color: Black

D. Wire Management

1. Manufacturer: Doug Mockett (800)523-1269
 - a) Description: (Horizontal) WM9 with factory installed double sided tape
 - b) Size: 3" x 3" x length of desk
 - c) Color: Black (90)
 - d) Description: (Vertical) WM6
 - e) Size: 1/2" x 1/2" x height of desks- provide from top to floor at both ends of each desk
 - f) Color: Black (90)

E. Aluminum Plugmold Raceway

1. Manufacturer: Wire Mold (800)621-0049

2. Description: AL Series Plugmold 6' long with 15' cord and plug, 20A receptacles on 12" centers (#12-3 wire-provide all mounting, connection, and finish hardware to make a complete system)

F. End Panel Hardware

1. Provide any and all necessary brackets for the custom wood end panels to be installed.

G. Casters

1. Desk Casters
 - a. Manufacturer: Doug Mockett
 - b. Description: CA46PA- plate mount, locking
 - c. Size: 4 3/32" Diameter
 - d. Weight Capacity: 300 lbs.
 - e. Color: Black

2.3 FABRICATION

- A. Fabricate to AWI Premium Quality Standards.
- B. Shop-assemble casework for delivery to site in units easily handled and to permit passage through building openings.
- C. Fit exposed edges with 1/8 inch (3 mm) matching hardwood edging where specified. Use one piece for full length only.
- D. Apply metal laminate finish where specified in full uninterrupted sheets consistent with manufactured sizes. Fit corners and joints hairline; secure with concealed fasteners.

2.4 FINISHING

- A. Finish work in the factory in accordance with AWI Quality Standards.
- B. Finish work with transparent finish systems as listed for each item.

PART 3 – EXECUTION

3.1 EXAMINATION

- A. Verify adequacy and accuracy of other related units of work specified in other sections to ensure that interior architecture woodwork can be supported and installed

as indicated.

3.2 INSTALLATION

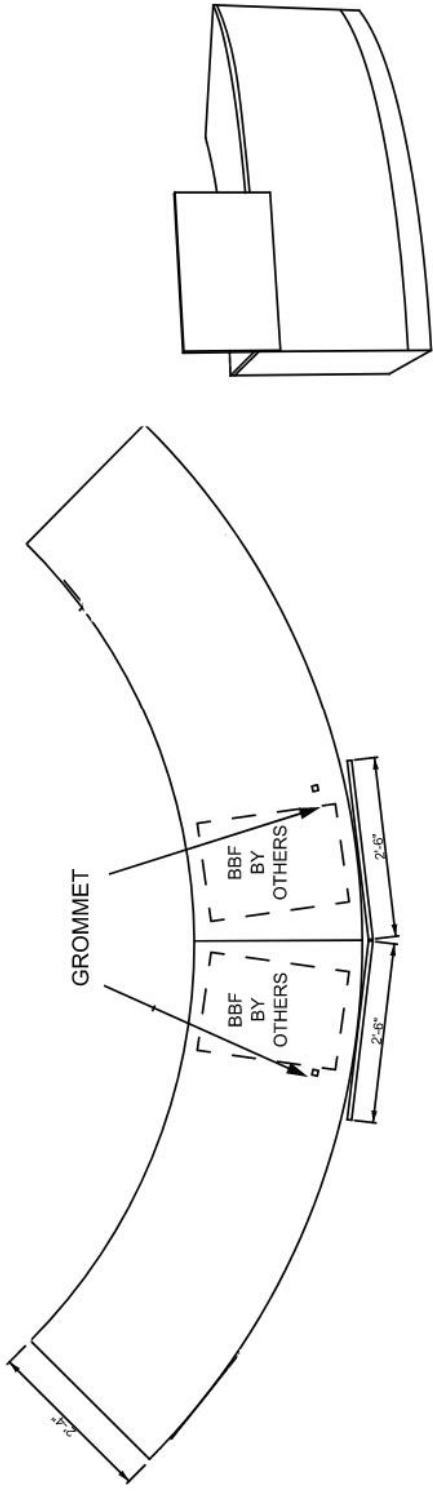
- A. Install work in accordance with AWI Premium Quality Standards.
- B. Set and secure materials and components in place, plumb and level.
- C. Scribe work abutting other components, with maximum gaps of 1/32 inch. Do not use additional overlay trim to conceal larger gaps.
- D. Install hardware in accordance with manufacturer's instructions.

3.3 CLEANING

- A. Clean casework, counters, shelves, hardware, fittings, and fixtures.

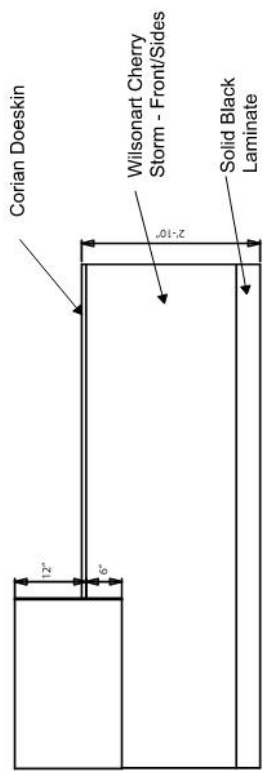
END OF SECTION – ARCHITECTURAL WOODWORK

Architectural Woodwork - Help Desk		Causeway Library - St. Tammany Parish Library	
DSK1	Custom Help Desk		
Manufacturer:	Custom		
Model:	NA		
Finish:	PL-1 : Wood Stain Similar to Wilsonart Plastic Laminate Wild Cherry SS-1: Corian Doeskin		
Dimensions:	Refer to the attached drawings - 2 curved sections with One straight section in the middle.		
Approved Equal:	Palmieri, Worden, JDL, HLF		
Specification:	Help Desk - in sections with finished sides. Provide one grommet in desktop behind screen, wire management below grommet, with plugmold wireway and wood finish on front and sides and solid surface top. Provide glides at base for ease in moving. Storage below desk is provided in the KI Specifications. Refer to Help Desk drawings - DSK1		
Causeway Library		Quantity:	1
Total Items:			1
End of Architectural Woodwork Specifications - Causeway Library			



Help Desk - 2 Sections - Left & Right

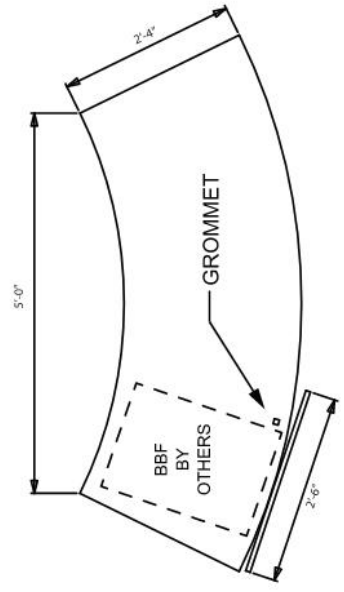
PLAN



Help Desk - 1 Section - Left Screen

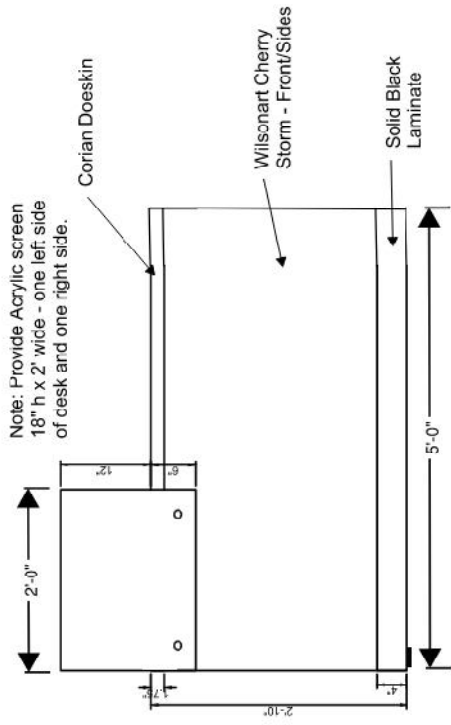
ELEVATION

Help Desk - 1 Section - Left Screen

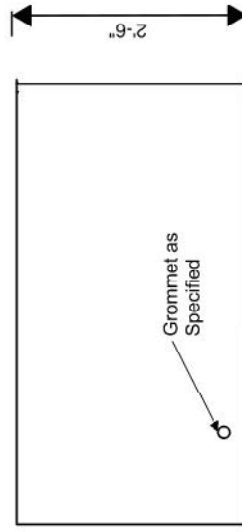


Help Desk - 1 Section - Left Screen

PLAN w/DIMENSIONS

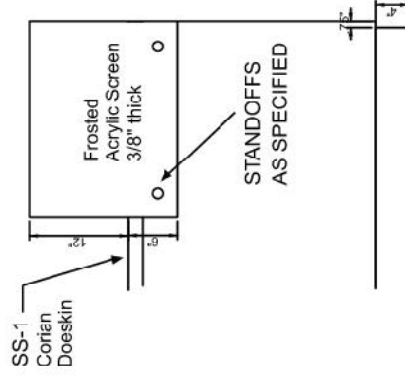
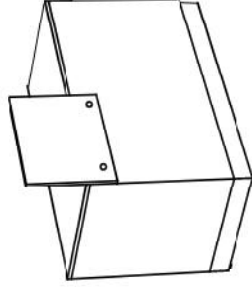


Help Desk - 1 Section - Straight
FRONT ELEVATION



Help Desk - 1 Section - Straight
PLAN

NOTE: PROVIDE WIRE MANAGEMENT AS SPECIFIED BELOW TOP



Help Desk - 1 Section - Straight

FURNITURE SPECIFICATIONS

PART 1 - GENERAL

1.1. FURNITURE- SUBMITTALS

- A. Submittals are required of the awarded vendor, and are not required at time of bid.
- B. Product data for each type of furniture item and assembly accessory required. Submit written data on physical characteristics, durability, and flame resistance characteristics.
- C. Dimensioned shop drawings of each table specified.
- D. Material test reports from qualified independent testing laboratory indicating and interpreting test results relative to compliance of materials with requirements indicated.
- E. Product Certificates: Signed by the manufacturer certifying that materials furnished comply with specified requirements. Include supporting certified laboratory testing data indicating that material meets specified test requirements.
- F. Maintenance data for furniture for inclusion in Maintenance Manual specified in Division 1.
- G. Time Table: Each bidder must state in the form of a bid submittal, the time it will take them to perform the work if contract awarded to their firm. The time period must be stated from time of award to time of delivery and days required for completion of installation.
- H. Refer to Fabric and materials specified und Finishes in each specifications section. Please notify Library Planning & Design ASAP if a finish or material is discontinued. Provide suggested replaced finishes approved by the manufacturer.

1.3 QUALITY ASSURANCE

- A. Single Source Responsibility: Obtain furniture types from one source from a single manufacturer.
- B. Physical Properties: Provide furniture that is identical to that tested for the following physical properties, according to test method indicated by UL, BIFMA, ANSI, or other testing and inspecting agency acceptable to authorities having jurisdiction.

1.4 WARRANTY

- A. Submit a written warranty, executed by manufacturer/Dealer, agreeing to repair or replace furniture which fails in materials or workmanship within the specified standard warranty period.
Warranty period is a minimum of 5 years from substantial completion.

PART 2 – PRODUCTS

2.1 FINISH DESIGNATIONS

- A. Refer to Fabric Selections Listed in the body of the specifications.

PART 3 - EXECUTION

3.1 INSTALLATION:

A. Delivery and installation for all furniture. Remove all boxes and packing materials and leave the area clean.

END OF THE FURNITURE FRONT END SPECIFICATIONS

3Branch	Causeway Library - St. Tammany Parish Library		
INT	3BRANCH		
Manufacturer:	3BRANCH		
Model:	Discovery Mini		
Finish:	NA		
Upholstery:	NA		
Dimensions (WxDxH):			
Approved Equal:			
Specification:	Self-contained activity station 7 sq/ft footprint two reversible activity tops provide four play surfaces		
Central - Children's		Quantity:	1
Total Items:			1
END OF 3BRANCH SPECIFICATIONS - Causeway Library			

Agati**Causeway Library - St. Tammany Parish Library**

POD	POD Seating
Manufacturer:	Agati
Model:	POD Seating
Finish:	Legs: Standard
Upholstery:	Surround: Maharam Milestone 403901 Color: Embrace 055 Table: Wilsonart Silicon Evolv Seat: Mayer Caressa Color: Jade
Dimensions (WxDxH):	52" dia, 49"h, 19" sh
Approved Equal:	
Specification:	Upholstered surround with plastic laminate table with power and upholstered seat.
Causeway - Adult	Quantity: 2
Total Items:	2

END OF AGATI SPECIFICATIONS - Causeway Library**Agati****Covington Library - St. Tammany Parish Library**

POD	POD Seating
Manufacturer:	Agati
Model:	POD Seating
Finish:	Legs: Standard
Upholstery:	Surround: Maharam Manner 466177 Color: Harvest 017 Table: Wilsonart Cloud Zephyr Seat: Mayer Caressa Color: Skipper
Dimensions (WxDxH):	52" dia, 49"h, 19" sh
Approved Equal:	
Specification:	Upholstered surround with plastic laminate table with power and upholstered seat.
Covington - Reference	Quantity: 1
Total Items:	1

DUO	Lounge Chair
Manufacturer:	Agati
Model:	POD DUO
Finish:	Legs: Standard
Upholstery:	Surround: Maharam Manner 466177 Color: Harvest 017 Table: Wilsonart Cloud Zephyr Seat: Mayer Caressa Color: Skipper
Dimensions (WxDxH):	76"w x 41"d x 49"H 19" SH
Approved Equal:	
Specification:	Upholstered surround with plastic laminate table with power and upholstered seat.
Covington - Reference	Quantity: 1
Total Items:	1

END OF AGATI SPECIFICATIONS - Covington Library

Arcadia

Causeway Library - St. Tammany Parish Library

BOOTH		Teen Booth	
Manufacturer:	Arcadia		
Model:	TOOaPICNIC #8520-L		
Finish:	Legs: Solid White Oak Finish: Natural Table Top:PL Iconic Maple		
Upholstery:	Seat/Back/Side: DesignTex Lumi Color: Eve 3901-403 Panels: Maharam Manner 466177 Color: Lattice 030		
Dimensions (WxDxH):	77"w x 27 1/4"d x 42 1/4"h		
Approved Equal:			
Specification:	Two seat Lounge Booth with Low Panels		
Teen			1
Total Items:			1

L1		Adult Lounge Chair	
Manufacturer:	Arcadia		
Model:	Leaf 3700-V		
Finish:	Legs: Wood Maple		
Upholstery:	Back/Sides/Bottom: Stinson Night Life Color: Freestyle Seat: Mayer Cressa Color: Lemon		
Dimensions (WxDxH):	37"w x 27.25"d x 31"h		
Approved Equal:			
Specification:	Leaf shape upholstered lounge Chair		
Childrens		Quality:	1
Total Items:			1
End of Arcadia Specifications - Causeway Library			

Carolina	Causeway Library - St. Tammany Parish Library		
L5	Adult Lounge Chair		
Manufacturer:	Carolina		
Model:	Hide #678-1		
Finish:	Legs: Honey mhm		
Upholstery:	Back/Sides/Front: Stinso Colorblock Color: Crisp 65085 Seat Cushion: Mayer Caressa Color: Granite\		
Dimensions (WxDxH):	33.5"w x 31.75"d x 14" h SH 19.5"		
Approved Equal:			
Specification:	Wingback upholstered lounge chair		
Adult		Quantity:	1
Total Items:			1
END OF CAROLINA SPECIFICATIONS - Causeway Library			

Global	Outreach Facility - St. Tammany Parish Library		
C1	Conference Chair		
Manufacturer:	Global		
Model:	Stream Armless Chair w/ upholstered seat		
Finish:	Frame Tungsten Shell: Poly Color: Fog		
Upholstery:	Etch Color: ET94 Indigo		
Dimensions (WxDxH):	20.5"w x 25"d x 33.25"h		
Approved Equal:			
Specification:	Poly Chair with upholstered seat		
Children		Quantity:	3
Total Items:			3
C1A	Conference Chair w/arms		
Manufacturer:	Global		
Model:	Stream Arm Chair with upholstered Seat		
Finish:	Frame Tungsten Shell: Poly Color: Fog		
Upholstery:	Etch Color: ET94 Indigo		
Dimensions (WxDxH):	24"w x 25"d x 33.25"h		
Approved Equal:			
Specification:	Poly chair w/arms and upholstered seat.		
Adult		Quantity:	3
Total Items:			3
End - Global Specifications - Outreach Facility			

HIGHTOWER	Causeway Library - St. Tammany Parish Library		
L2	Lounge Chair		
Manufacturer:	Hightower		
Model:	Happy - Highback Lounge Chair with Wood Legs		
Finish:	Legs: k		
Upholstery:	Back/Sides/Front/Bottom: Maharam messenger 458640 Color: Hydrangea 50 Seat Cushion: Mayer Caressa Color: Calypso CA-094		
Dimensions (WxDxH):	31"w x 29"d x 39.8"h SH 16.5"		
Approved Equal:			
Specification:	Upholstered Lounge Chair w/upholstered arms		
Children's			1
Total Items:			1
	END - Hightower Furniture Specifications - Causeway Library		

Leland/Fresh Coast Furniture

Causeway Library - St. Tammany Parish Library

C1	Children's chair		
Manufacturer:	Leland Fresh Coast		
Model:	Eve Chair with Wood Legs		
Finish:	Wood Legs: Natural Shell: 4 animal - 1 Mouse, 1 Frog, 1 Bear, 1 Beaver		
Upholstery:	NA		
Dimensions (WxDxH):	14" SH		
Approved Equal:			
Specification:	Children's chair with wood legs, wood shell with animals.		
Children		Quantity:	4
Total Items:			4

C2	Children's Chair		
Manufacturer:	Leland Fresh Coast		
Model:	Eve Chair with Wood Legs		
Finish:	Legs: Natural Shell: 4 Animal - 1 Deer, 1 Raccoon, 1 Turtle, 1 Heron		
Upholstery:	NA		
Dimensions (WxDxH):	16" SH		
Approved Equal:			
Specification:	Children's Chair with 4 metal legs with glides		
Children		Quantity:	4
Total Items:			4

ST1	Children's Stool		
Manufacturer:	Leland Fresh Coast		
Model:	Zoon Stool		
Finish:	Seat: Wood Color: Limelight Legs: Metal Color: Dolphin Glides: Yellow		
Upholstery:	NA		
Dimensions (WxDxH):	12" Seat Height, 4 steel legs		
Approved Equal:			
Specification:	Children's stool with stained wood seat and 4 steel legs with colored glides.		
Children		Quantity:	2
Total Items:			2

T1	Children's Table		
Manufacturer:	Leland Fresh Coast		
Model:	Quince Table		
Finish:	Top: Tangerine Edge: wood Legs: Wood Natural		
Upholstery:	NA		
Dimensions (WxDxH):	36" dia. 22"H		
Approved Equal:			
Specification:	Children's Round Table with wood top, wood edge and wood legs with glides.		
Children		Quantity:	1
Total Items:			1

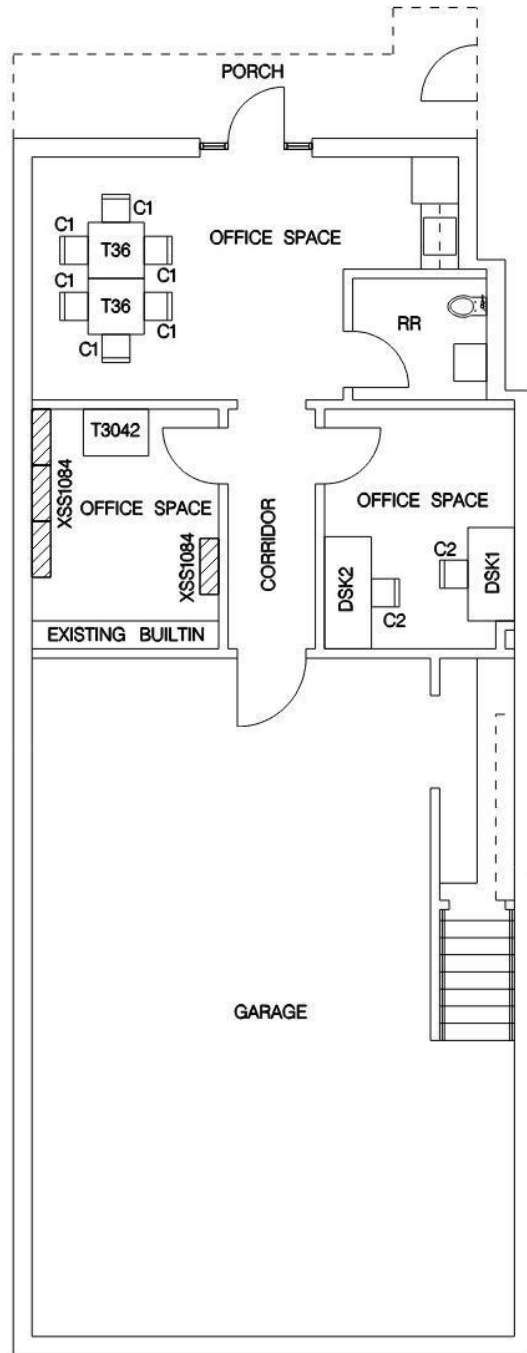
T2	Children's Table		
Manufacturer:	Leland Fresh Coast		
Model:	Quince Table		
Finish:	Top:Arctic II Edge: wood Legs: Wood Natural		
Upholstery:	NA		
Dimensions (WxDxH):	36" dia. 25" height		
Approved Equal:			
Specification:	Children's Round Table with wood top, wood edge and wood legs with glides.		
Children		Quantity:	1
Total Items:			1
	End - Leland/Fresh Coast Specifications - Causeway Library		

National Furniture		Causeway Library - St. Tammany Parish Library	
L6	Midback Back Lounge Chair		
Manufacturer:	National		
Model:	Idara Midback w/Wood Legs N83GM4W		
Finish:	Legs: BZ Brazil Wood		
Upholstery:	Maharam Manner 466177 Color: Porpoise		
Dimensions (WxDxH):	16 1/2" SH		
Approved Equal:	NA		
Specification:	Upholstered High Back lounge chair with wood legs.		
Adult		Quantity:	1
Total Items:			1
END OF NATIONAL FURNITURE SPECIFICATIONS - Causeway Library			

Palmieri Furniture		Causeway Library - St. Tammany Parish Library	
BB	Board Book Browsing Bins		
Manufacturer:	Palmieri		
Model:	NuMedia Play		
Finish:	Wilsonart Maroochy Brush		
Dimensions:	30"w x 18"d x 30"h		
Approved Equal:			
Specification:	Plastic Laminate Board Book Browsing Bin - 4 open - 10" deep bins. Overall unit 30" x 30"x 18"h with locking casters.		
Children		Quantity:	1
Total Items:			1
End of Palmieri Furniture - Causeway Library			

Southern Aluminum		Causeway Library - St. Tammany Parish Library	
T3066/TD		Folding Table	
Manufacturer:	Southern Aluminum		
Model:	Alulite Table		
Finish:	Top: Salt/Pepper Base: Roman II Color: Black		
Upholstery:	NA		
Dimensions (WxDxH):	30" x 72" x 60"		
Approved Equal:			
Specification:	Lightweight Folding tables . Provide Table Dolly - TD		
Adult		Quantity:	8
Total Items:			8
END OF SOUTHERN ALUMINUM SPECIFICATIONS - Causeway Library			

END OF THE FFE TECHNICAL SPECIFICATIONS



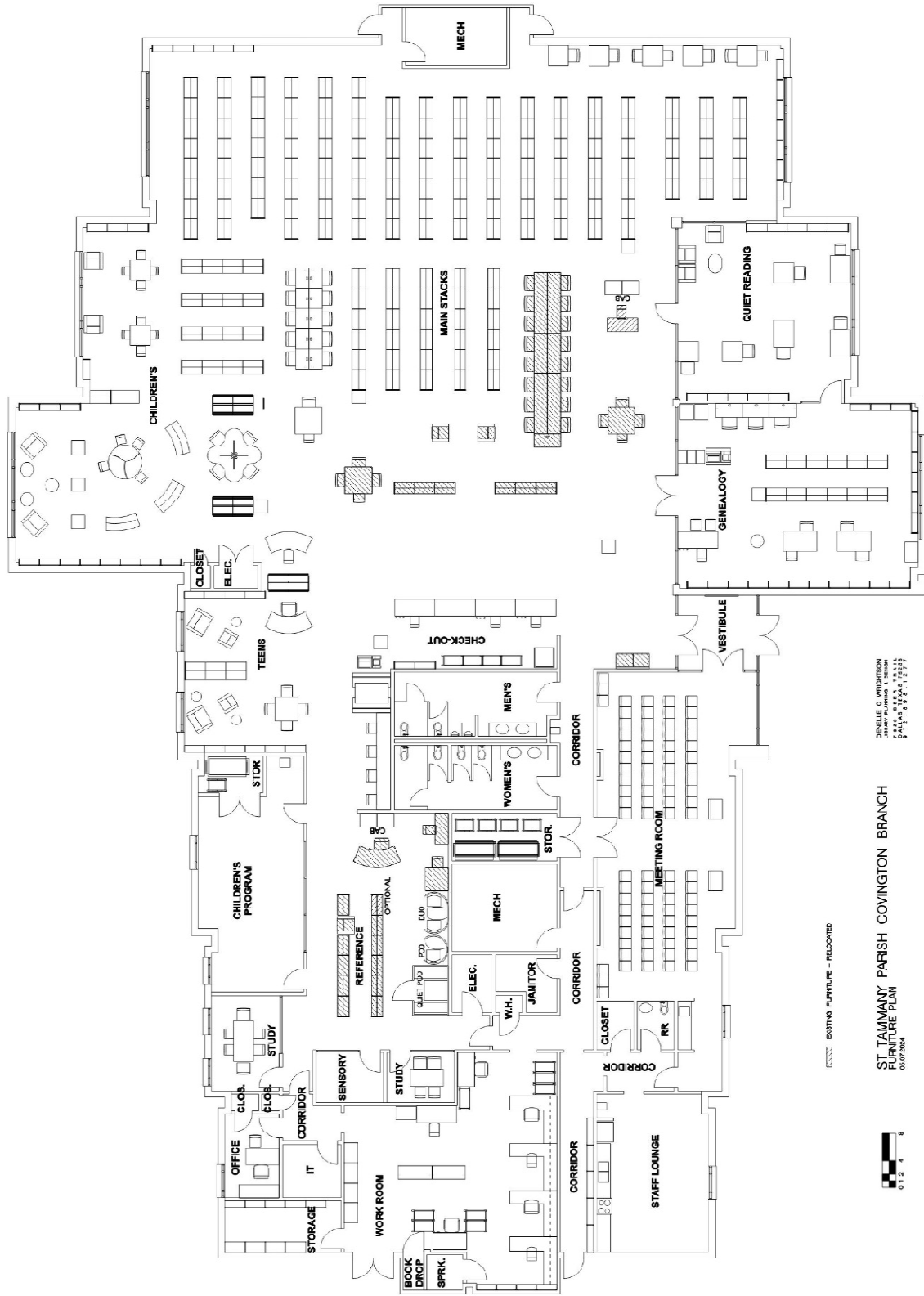
**ST TAMMANY PARISH OUTREACH
FURNITURE PLAN**

04.29.2024



DENELLE C WRIGHTSON
LIBRARY PLANNING & DESIGN

7 9 2 0 D E E R T R A I L
D A L L A S T E X A S 7 5 2 3 8
9 7 2 . 8 9 8 . 1 2 7 7



EXISTING FURNITURE - RELOCATED

SCALE: 1/8" = 1'-0"
 DATE: 05/14/2024
 DRAWN BY: J. L. [unreadable]

ST. TAMMANY PARISH COVINGTON BRANCH
FURNITURE PLAN
 05/07/2024



St. Tammany Parish Libraries
 St. Tammany Parish, LA

BID FORM

Note: You may propose on any or manufacturers, however you must price all products specified per manufacturer. Delivery must be coordinated with the library and must be delivered inside each facility and installed as indicated on the furniture plans. The delivery/installation schedule will be updated 30 days before the delivery date. Note the anticipated delivery/install dates are as follows:

- Causeway – Late Aug/Early Sept. 2024
- Outreach Facility – As Soon as Available
- Covington Library – As soon as Available

SHELVING

ESTEY - Steel Shelving				
Causeway	Tag	Quantity	Unit	Subtotal
	SS1266	2		
			Subtotal	
			Delivery & Installation	
			Shelving Total	

ARCHITECTURAL WOODWORK

ARCHITECTURAL WOODWORK				
Causeway	Tag	Quantity	Unit	Subtotal
	DSK1	1		
			Subtotal	
			Delivery & Installation	
			Architectural Woodwork Total	

FURNITURE

3BRANCH

3BRANCH				
Causeway	Tag	Quantity	Unit	Subtotal
	INT	1		
			Delivery & Installation	
			3BRANCH Total	

AGATI				
Causeway	Tag	Quantity	Unit	Subtotal
	POD	2		
			Delivery & Installation	
			Agati Total	

Covington	Tag	Quantity	Unit	Subtotal
	POD	1		
	DUO	1		
			Delivery & Installation	
			Agati Total	

ARCADIA				
Causeway	Tag	Quantity	Unit	Subtotal
	BOOTH	1		
	L1	1		
			Delivery & Installation	
			Arcadia Total	

CAROLINA				
Causeway	Tag	Quantity	Unit	Subtotal
	L5	1		
			Delivery & Installation	
			Carolina Total	

GLOBAL				
Outreach Facility	Tag	Quantity	Unit	Subtotal
	C1	3		
	C1A	3		
			Delivery & Installation	
			Global Total	

HIGHTOWER

Causeway	Tag	Quantity	Unit	Subtotal
	L2	1		
			Delivery & Installation	
			Hightower Total	

LELAND/FRESH COAST

Causeway	Tag	Quantity	Unit	Subtotal
	C1	4		
	C2	4		
	ST1	2		
	T1	1		
	T2	1		
			Delivery & Installation	
			Leland Furniture Total	

NATIONAL

Causeway	Tag	Quantity	Unit	Subtotal
	L6	1		
			Delivery & Installation	
			National Total	

PALMIERI - Browsing Bins

Causeway	Tag	Quantity	Unit	Subtotal
	BB	1		
			Subtotal	
			Delivery & Installation	
			Palmieri Total	

SOUTHERN ALUMINUM				
Causeway	Tag	Quantity	Unit	Subtotal
	T3066	8		
	Table Dolly	1		
			Delivery & Installation	
			Smith Systems Total	
Submitted By:				
Company				
Address				
Contact				
Date				

END OF BID FORM